

**WOODLAND PARK BOARD OF EDUCATION**

853 Mc Bride Avenue  
Woodland Park, N.J. 07424

**PAUL MURPHY, RSBA**  
Business Administrator/Board Secretary

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**BOARD OF EDUCATION  
WOODLAND PARK  
NEW JERSEY  
NOTICE OF  
REGULAR MEETING**

**In accordance with the  
Open Public Meetings Act  
P.L. 1975, c. 231, this is to  
Advise that the Woodland Park  
Board of Education will hold a  
Regular Meeting  
October 16, 2023  
The meeting will be held in the  
Municipal Building  
5 Brophy Lane  
Woodland Park, NJ  
at 7:00 PM**

**Formal action may be taken**

**PAUL MURPHY, RSBA  
BUSINESS ADMINISTRATOR/BOARD SECRETARY  
WOODLAND PARK BOARD OF EDUCATION**

**THE WOODLAND PARK BOARD OF EDUCATION**  
**REGULAR MEETING**  
**OCTOBER 26, 2023**

**MONDAY, 7:00 P.M. MUNICIPAL BUILDING**  
**5 BROPHY LANE**  
**WOODLAND PARK, NJ 07424**

- Agenda:**
- 1. Opening of Meeting**
  - 2. Pledge of Allegiance**
  - 3. Roll Call**
  - 4. Public Hearing**
  - 5. Approval of Minutes**
  - 6. Superintendent's Report**
  - 7. Board Attorney's Report**
  - 8. Business Administrator's Report**
  - 9. Committee Reports**
  - 10. Old Business**
  - 11. New Business**
  - 12. Public Hearing**
  - 13. Executive Session**
  - 14. Adjournment**

### **Mission**

The Mission of the Woodland Park School District is to provide a well-rounded educational experience which will prepare our students to develop high levels of academic achievement, engage in a lifelong desire to learn and develop a deep respect for life, individuality and diversity in the 21<sup>st</sup> century and our global society.

### **Vision**

To work collaboratively in order to foster an environment that supports continuous learning and achievement for all stakeholders in our community.

In order to achieve this, we are committed to continuous job-embedded learning for all educators.

**THE WOODLAND PARK BOARD OF EDUCATION**  
**REGULAR MEETING**  
**OCTOBER 16, 2023**

**CALL TO ORDER**

**N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News

**FLAG SALUTE**

**ROLL CALL**

Members Present -  
Members Absent –  
Also Present -

**PUBLIC HEARING-AGENDA ITEMS ONLY**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

**224-143 - APPROVAL OF MINUTES**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the September 18, 2023 regular meeting.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the September 18, 2023 regular meeting.

Roll Call:

**SUPERINTENDENT'S REPORT**

**BOARD ATTORNEY'S REPORT**

**BUSINESS ADMINISTRATOR'S REPORT**

**CONSENT AGENDA ITEMS**

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ to accept the recommendation of the Superintendent to approve the following consent agenda numbers 224-144 through 224-147.

Roll Call:

**224-144 - APPROVAL OF BILL LIST**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$1,115,125.79, approved by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#64	\$ 1,045,458.92
#L64	\$ 69,666.87

**224-145-APPROVAL OF NEW SUBSTITUTE LIST**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the current active substitute and the new substitute teacher list for the September 2023 school year, as per the Northern Regional Educational Services.

**224-146 - APPROVAL OF 2024-2025 BUDGET CALENDAR**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 2024-2025 Budget Calendar as follows:

November 1, 2023	Superintendent, Business Administrator begin 2023-2024 budget process
December 4, 2023	Superintendent finalizes staffing needs & major textbook & computer purchases with principals and CST Director
January 22, 2024	All administrators submit their school supply budgets to Superintendent and Business Administrator for review
February 1, 2024	Business Administrator merges all subsidiary budgets into one budget document and submits draft to Superintendent
February 6, 2024	Budget Committee finalizes budget for submission to full Board pending receipt of State Aid figures
February 29, 2024	Release of State Aid figures (Tentative)
March 18, 2024	Full Board to adopt 2023-2024 Preliminary Budget (Tentative)
March 20, 2024	Budget submitted to Executive County Superintendent (Tentative)
April 29, 2024	Budget Hearing (Tentative)

**224-147- SCHOOL SELF-ASSESSMENT 2022-2023 SY**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the submission of the school self-assessment for determining HIB grades for each school for the 2022-2023 SY.

**REGULAR AGENDA ITEMS**

The following items will be voted on by separate motion for each item.

**PERSONNEL:**

The following personnel items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Any item deemed controversial can be removed and voted on as a separate agenda item.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ to accept the recommendation of the Superintendent to approve the following personnel agenda numbers 224-148 through 224-162.

Roll Call:

**224-148 - ACCEPTANCE OF RESIGNATION – J. KATZENBERGER**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to accept the resignation of Jamie Katzenberger, district social worker, effective December 2, 2023 or sooner if a replacement is found.

**224-149 - ACCEPTANCE OF RESIGNATION – R. CARUSO**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to accept the resignation of Robyn Caruso, Pre-K teacher, effective October 5, 2023.

**224-150 - ACCEPTANCE OF RESIGNATION – Z. BRINDISI**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to accept the resignation of Zachary Brindisi, LLD teacher at CO, effective December 8, 2023 or sooner if a replacement is found.

**224-151 - RESCIND APPOINTMENT – S. SHIRINPOUR**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to rescind the appointment of Sherwin Shirinpour, as a lunch aide at School 1, previously appointed at the 9/18/23 meeting.

**224-152 - RESCIND APPOINTMENT – S. POPOVIC**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to rescind the appointment of Sherri Popovic, as a long term sub, previously appointed at the 9/18/23 meeting.

**224-153 - APPOINTMENT OF HIRE – M. SAYEED**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Maha Sayeed, as a district nurse, BA, Step 1, \$59,385, pro-rated, for the 2023-2024 school year, as per current WPEA agreement. Effective November 6, 2023.

**224-154 - APPOINTMENT OF HIRE – LONG TERM SUB – R. ESHRA**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Reem Eshra, as a long term sub at CO, effective pending receipt of proper paperwork through the last day of school, at \$175 per diem, not benefits.

**224-155 - APPOINTMENT OF HIRE- PART TIME AIDE –A. VARGAS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Andru Vargas, as a part time classroom aide at Memorial, for the 2023-2024 school year at a rate of \$25.94/hr., no benefits. Effective pending receipt of proper paperwork.

**224-156 - RATIFY APPROVAL – ADDITIONAL HOURS – M. RECUPERO**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to ratify approval to increase work hours for Marisa Recupero, lunch aide, to 3 hours per day, not to exceed 15 hrs. per week. Retroactive to September 7, 2023.

**224-157 - APPROVAL OF PATERNITY LEAVE – R. ROMEO**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve paternity leave for Robert Romeo, under the NJ Family Leave Act, effective January 22, 2024 through April 12, 2024. Expected return to work, April 15, 2024.

**224-158-APPROVAL CHANGE IN MATERNITY LEAVE/EXTENSION OF MATERNITY LEAVE-D. SANDUCCI**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve change in dates of maternity leave for Danielle Sanducci to reflect FFL to extend to November 3, 2023 and NJ Family Leave to end on February 3, 2024. An extended leave of absence is requested from February 4, 2024 to June 30, 2024, with no pay or benefits. Expected return to work September 2024.

**224-159 - APPROVAL OF ASSIGNMENT EXTENSION – D. POLIANDRO**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve extension of assignment for Dawn Poliandro, guidance counselor leave replacement, to extend to the end of the school year.

**224-160 - APPOINTMENT OF HIRE – M. PIEDRA**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Monica Piedra, as a Pre-K teacher, MA, Step 1, \$65,835, pro-rated, for the 2023-2024 school year, as per current WPEA agreement. Effective pending receipt of proper paperwork.

**224-161 - WORKSHOP/TRAVEL REIMBURSEMENT APPROVAL**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2023-2024 school year.

Name	Activity	Date	Fee	Travel	Total
Eileen Cieslak	CBI for Younger Students- Via Zoom	11/13/2023	NA	NA	NA
Brittney Brickner	Ellis Island PD	12/5/2023	\$250	\$29.42	\$
Rasha Najim	English Learners Institute	10/25, 10/27,11/9, 11/20, 12/11, 12/15 2023	\$499	NA	\$499
Lorraine Altomare	The Role of School Climate Team	10/6/2023	NA	\$41.80	\$41.80
Rosa Hawkins	Advancing LLI	10/11/2023	\$189	NA	\$189
Nicole Ruble	Legal One Anti Bullying Specialist Certificate	9/25, 10/2 2023	\$500	NA	\$500
Tamara Amos	English Learners Institute	10/25,11/20,12/11 2023	\$250	NA	\$250
Giovanna Irizarry	Legal One Hot Issues in Education Law	10/5/23 (Virtual)	\$125	NA	\$125
Mariola Lopata Ana Maria Rosado	Child Study Team Training Series	10/30, 11/15,12/15 2023	\$240/ea	\$30.38/ea	\$270.38/ea
Dawn Poliandro	NJPSAFE Anti-Bullying Specialist Cert.	Self paced	\$500	NA	\$500
Donna Farraye	NJ School Counselor Assoc. Fall Conference	10/12 & 10/13 2023	\$199	NA	\$199
Veronica Seavy	KIBO Operational Skills & In-depth Curriculum Intergration	11/16, 11/17 & 12/14 2023 (Virtual)	\$519	NA	\$519
Karen Rohrbacker	Rutgers Center for Literacy Development Speaker Series	10/26/2023	\$180	\$37.60	\$217.60
Kathryn Williams	Legal One Anti Bullying Cert of Mastery	10/15-12/15 (self paced)	\$675	NA	\$675

**224-162 - RATIFY APPROVAL OF INTERNSHIP HOURS – A. PETRULLO**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to ratify approval of internship hours for Alyson Petrullo, from September 5, 2023-October 30, 2023. Hours to be completed outside contractual hours, to be provided by Suzanne Socha.

**FINANCE:****224-163 - APPROVAL OF CONTRACT – AVEANNA HEALTHCARE**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Aveanna Healthcare, to provide a one to one nurse for student ID#34120, for the 2023-2024 school year, at a rate of \$75/hr. Roll Call:

**224-164 - APPROVAL -NRESC –TRANSPORTATION CONTRACT – 2023-2024 SCHOOL YEAR**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with NRESC for the following 2023-2024 bus routes:

Route#	School (s)	Contractor	# of Students	Estimated Cost per Route (+ surcharge)	Starting Date
2005	Beatrice Gilmore	Joshua Tours	11	60,528.60+2,421.14	9/7/23-June 2024
2013	Charles Olbon	Joshua Tours	7	50,767.20+2,030.69	9/7/23-June 2024
2541	Highland School BCSS	York Trans	1	12,548.57+501.94	9/6/23-June 2024
2570	Memorial School WP	Joshua Tours	8	69,741.00+2,789.64	9/7/23-June 2024
2642	Charles Olbon	Joshua Tours	6	51,476.40+2,059.06	9/7/23-June 2024
2643	Memorial School WP	Joshua Tours	10	75,240.00+3,009.60	9/7/23-June 2024
2695	Charles Olbon	Joshua Tours	7	51,476.40+2,059.06	9/7/23-June 2024
2827	Beatrice Gilmore	Castro Trans	1	53,136.00+2,125.44	9/7/23-June 2024
2836	High Point School of Ber Cty	Castro Trans	1	36,531.00+1,461.24	9/7/23-June 2024
2906	Beatrice Gilmore	American Star	8	62,100.00+2,484.00	9/7/23-June 2024
2972	South Ber Jointure Maywood	Safeguard Trans	1	50,760.00+2,030.40	9/7/23-June 2024

2973	South Bergen Jointure Lodi	Tasneem Trans	1	18,540.00+741.60	9/7/23-June 2024
2979	St. Joseph's School for Blind	Castro Trans	1	48,780.00+1,951.20	9/7/23-June 2024
3026	Charles Olbon	Safeguard Trans	2	32,400.00+1,296.00	9/7/23-June 2024
3040	Windsor Learning Center	ACE School Bus	1	47,700.00+1,431.00	9/7/23-June 2024

Roll Call:

### **POLICY:**

#### **224-165 - APPROVAL OF NEW POLICIES & REGULATIONS – 2<sup>nd</sup> READING & ADOPTION**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 2<sup>nd</sup> reading & adoption of the following new policies & regulations:

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
1642.01 & R1643.01	Sick Leave	Recommended
2419 & R2419	School Threat Assessment Teams	Mandated

Roll Call:

#### **224-166 -APPROVAL OF POLICY & REGULATION REVISIONS**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the revisions and abolishment of the following existing policies & regulations:

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
1524	School Leadership Councils	Abolished
2270	Religion in the Schools	Recommended
3161 & 4161	Examination for Cause	Recommended
3212 & R3212	Attendance	Mandated
4212 & R4212	Attendance	Mandated
3432, R3432, 4432, R4432	Sick Leave	Abolished
5111 & R5111	Eligibility of Resident/Nonresident Students	Mandated
5116 & R5116	Education of Homeless Children and Youths	Recommended
8540	School Nutrition Programs	Abolished
8550	Meal Charges/Outstanding Food Service Bill	Abolished

### **COMMITTEE REPORTS**

#### **OLD BUSINESS**

#### **NEW BUSINESS**

### **PUBLIC HEARING**

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### **EXECUTIVE SESSION**

#### **MOTION TO GO INTO CLOSED SESSION**

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.

4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at \_\_\_\_\_ p.m. by \_\_\_\_\_, seconded by \_\_\_\_\_  
Voice Vote:

Motion to return to Regular Session at \_\_\_\_\_ p.m. by \_\_\_\_\_, seconded by \_\_\_\_\_  
Voice Vote:

**ADJOURNMENT**

Motion to adjourn at \_\_\_\_ p.m. by \_\_\_\_\_, Seconded by \_\_\_\_\_  
Voice Vote:

**WOODLAND PARK BOARD OF EDUCATION**  
**EXECUTIVE SESSION**

**ITEMS DISCUSSED:**